

Project Management to Execute Change



Background

Many people think that project management applies only to construction. But projects come in many shapes and sizes - hiring staff, building a new website, launching a new product/service, installing machinery or working in improvement teams. In fact any piece of work to achieve a specific objective, in a limited amount of time, with limited resources that must run smoothly can be a project.

Are any of these familiar?

Only having a fuzzy idea of what is trying to be done

Promises being made that cannot be reasonably kept

Over estimating what resources will be available and what they can do

Running into unforeseen problems

Losing control

Having too little information too late, or too much irrelevant information

Running out of time

Running out of money

If you've come across some or all of these then you should consider Project Management Primer.

Project management improves the likelihood of success by providing clarity both of the project objectives and of the role of each member in the project team. It allows for better management of resources and control of changes during the life of the project. So project management methodology supports effective delivery of business objectives.

Event Objectives

This event will provide you with the opportunity to learn and understand the principles and practices of project management. You will also receive a set of templates to accelerate project planning and help you focus on delivering results.

By the end of the session you should have a clear understanding of the meaning of project management and be able to:

Define what a Project is and its difference from normal Operations

Describe the phases and benefits of the Project Life Cycle

Define the roles within a project of the Project Manager, Owner, Team and Stakeholders and associated organisational matters.

Develop a project plan including:

Collecting and clarifying Requirements

Agreeing the project Scope

Creating a dependable Work Breakdown Structure

Estimating time and resource requirements

Developing an effective Communications Plan

Managing Risk appropriately

Monitor and control the execution of a project

Cope with change

Close out and review for future improvements